

# AWARD

## CITY OF FORT LAUDERDALE

PROCUREMENT & MATERIALS MANAGEMENT DIVISION  
100 N. ANDREWS AVENUE, 6TH FLOOR  
FORT LAUDERDALE, FL 33301  
(954) 828-5140

<b>City Commission Approval:</b> N/A	<b>Period Covered:</b> 10/1/02 – 9/30/04	<b>Contract No.:</b> 221-8703
<b>Vendor:</b> JEB d/b/a Universal Travel 1425C SE 17 Street Fort Lauderdale, FL 33316	<b>MBE</b> <input type="checkbox"/> <b>WBE</b> <input type="checkbox"/>	<b>Invoice To:</b> City of Fort Lauderdale Accounts Payable 100 N. Andrews Avenue Fort Lauderdale, FL 33301

Attn: Sue Ann Slater

954-525-5000

Fax 954-524-6642

Email [sueann@universal-travel.com](mailto:sueann@universal-travel.com) Website [www.universal-travel.com](http://www.universal-travel.com)

Payment Terms: Per RPF

Delivery: Per RFP

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### TRAVEL AGENCY SERVICES

	<u>Unit Price</u>
Domestic air tickets	\$ 26.00
International tickets	55.00
Hotel only booking	-0-
Car only booking	-0-
Return/void booking fee	-0-
Expedited Delivery Fee (Fed Exp, UPS, etc.)	9.00
Non-commissionable booking fee	-0-
Internet Direct Reservations	26.00
After hours 1-800 emergency calls	18.00/ call

Insurance Coverage Required: Yes ☒ No ☐

Authorized for Purchases: Under \$25,000 ☒ Over ☐

Extension Options: Yes ☒ No ☐ Years: 2

We hereby accept this award and all terms, conditions, and specifications of the bid referenced,  
Bid No. 221-8703

\_\_\_\_\_  
Authorized Signature and Title

\_\_\_\_\_  
Date

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Department Contract Co-Ordinator: Kirk Buffington, Purchasing Manager, (954) 828-5933

Procurement Specialist: James Hemphill, CPPB

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**Kirk W. Buffington, C.P.M.**  
**Manager, Procurement and Materials Management**